



## WAYS TO PAY

Payment of your common charges or proposed works can be made in the following ways. You will require your Account Number in all cases, which can be found top right on your latest invoice.



### Online

Please click on **Make a Payment**. All major credit and debit cards are accepted. No card charges apply.



### BACS

Royal Bank of Scotland Account No. 00110617, Sort Code 83-44-00 quoting your Account No. as your reference.



### Phone

Please telephone 0141 332 9041, Monday to Friday 9:00am – 5:00pm. All major credit and debit cards are accepted. No card charges apply.



### Post

Please send any cheques to Redpath Bruce Property Management Ltd, Crown House, 152 West Regent Street, Glasgow, G2 2RQ along with the following information:

- **Common Charges** – Please ensure you write your Account Number on the rear of the cheque and return with the remittance slip at the bottom of your account.
- **Proposed Works** – Please ensure you write your Account Number on the rear of your cheque and return with your Mandate agreeing to the works.



### Direct Debit

Before commencing payment by direct debit any outstanding accounts must be settled in full, this can be done online or as detailed above. Thereafter please email [mail@redpathbruce.co.uk](mailto:mail@redpathbruce.co.uk), putting **New Direct Debit** in the subject line. Please include your property address, account number and request to set up a Direct Debit. On receipt of your request we will contact you enclosing a Direct Debit mandate for completion and confirming the details of the monthly amount and dates of collection.